

## Contact Us

813-272-5887

Judicial Assistant: Denisse Rivera (temp.)

### Division M Procedures

- All arraignments and hearings are held in person. Remote appearances, including by Zoom, are not available in this division.
- This division will follow these procedures in addition to other applicable law, including the Florida Rules of Traffic Court, the Florida Evidence Code, the Florida Rules of General Practice and Judicial Administration, and the Thirteenth Judicial Circuit's administrative orders. These procedures supplement the other generally applicable law.
- To receive electronic notices and file documents in your case, please sign up [at this link for Hillsborough Online Viewing of Electronic Records \(HOVER\)](#).
- If you need a continuance for an arraignment or a hearing that is not specially set, such as a fatality trial, your request must either (1) be written, filed with, and timestamped by the clerk or (2) be made orally in open court while the clerk is present before the court will rule on it. A party's first continuance request is usually granted as a courtesy. A party's second continuance request is strongly disfavored.
- Other motions will be similarly treated. The court will rule only on a written motion that is timestamped by the clerk or on an oral motion made in the clerk's presence in the courtroom.
- If you are a witness and want to either reschedule or be excused from appearing, please contact the party that subpoenaed you. Because each party—not the judge—decides which witness(es) will testify, the court will typically deny a witness's request to reschedule or be excused without the affected party's approval or a motion from that party.
- Because this is a noncriminal division, if you need an interpreter or an attorney, please provide your own.